

AGENDA

Meeting: WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Cricklade Town Hall, High Street, Cricklade, SN6 6AE
Date: Wednesday 2 February 2011
Time: 7.00 pm

Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Wootton Bassett.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to:

Penny Bell (Democratic Services Officer), 01249 706613 / penny.bell@wiltshire.gov.uk
or Alison Sullivan (Community Area Manager – Wootton Bassett and Cricklade Area),
07917 721371/ alison.sullivan@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk.

Press enquiries to Communications on direct lines 01225 713114/713115.

Wiltshire Councillors

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| Allison Bucknell | Lyneham |
| Peter Colmer | Cricklade & Latton |
| Peter Doyle (Chairman) | Wootton Bassett South |
| Mollie Groom | Wootton Bassett East |
| Jacqui Lay (Vice Chairman) | Purton |
| Bill Roberts | Wootton Bassett North |

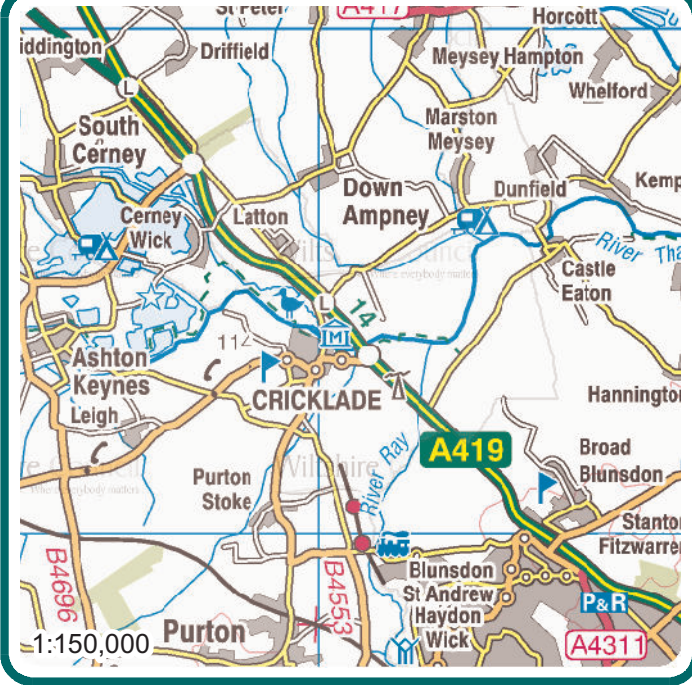
| Items to be considered | Time |
|---|--------|
| <p>1. Chairman's Welcome and Introductions</p> <p>2. Apologies</p> <p>3. Minutes (<i>Pages 3 - 14</i>)</p> <p>To approve the minutes of the meeting held on Wednesday 1 December 2010.</p> | 7.00pm |
| <p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p> | |
| <p>5. Chairman's Announcements</p> | |
| <p>6. Partner Updates (<i>Pages 15 - 32</i>)</p> <p>To note the written reports and receive any verbal updates from the following:</p> <ul style="list-style-type: none"> i. Wiltshire Police ii. Wiltshire Fire and Rescue Service iii. NHS Wiltshire iv. Parish and Town Councils v. Community Area Young Peoples' Issues Group (CAYPIG) vi. Chambers of Commerce vii. Westlea Housing Association viii. Community Groups ix. Outside Bodies. | |
| <p>7. Task Group Updates</p> <p>To receive any updates from the following groups:</p> <ul style="list-style-type: none"> i. Local Traffic and Highways Working Group ii. Rural Buffer Zone Task Group. | 7.15pm |
| <p>8. Community Planning (<i>Pages 33 - 46</i>)</p> <p>To consider a proposal from Community First in relation to the development of Parish and Town Plans in the Wootton Bassett and Cricklade Community Area, including provision for resilience planning.</p> | 7.25pm |
| <p>9. Community Safety (<i>Pages 47 - 48</i>)</p> <p>To review the outcomes of the Community Safety exercises undertaken at the previous meeting.</p> | 8.15pm |

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| 10. | Face to Face Access to Council Services To receive information on the Council's new proposals to provide face to face contact with customers. | 8.20pm |
| 11. | Wiltshire Police Authority Budget Consultation To receive information on the Police Authority's proposed budget reductions. | 8.35pm |
| 12. | Funding (Pages 49 - 68) a. Community Area Grants Scheme To consider applications to the Community Area Grants Scheme 2010/11, as detailed in the accompanying report. Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm b. Youth Transport Funding Scheme To consider one application for funding from the Area Board's allocated youth budget, as follows: i. Community Area Young Peoples' Issues Group (CAYPIG). | 8.50pm |
| 13. | Evaluation and Close (Pages 69 - 70) The Chairman will invite any remaining questions from the floor. The meeting is asked to note the future meeting dates below and is reminded to complete the evaluation forms in the packs. The Forward Plan is attached for information. | 9.00pm |

Future Meeting Dates

Wednesday 23 March 2011
7.00 pm, Lyneham Primary School

Wednesday 25 May 2011
7.00 pm, Cricklade Town Hall



Cricklade Town Hall
 High Street
 Cricklade
 Swindon
 SN6 6AE

Wiltshire Council
 Where everybody matters



MINUTES

ITEM 3

Meeting: WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Hook Village Hall, Hook Street, Hook, SN4 8EF
Date: 1 December 2010
Start Time: 7.00 pm
Finish Time: 9.25 pm

Please direct any enquiries on these minutes to:

Penny Bell, direct line 01249 706610 or e-mail penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Peter Doyle (Chairman), Cllr Jacqui Lay (Vice Chairman), Cllr Allison Bucknell, Cllr Peter Colmer, Cllr Mollie Groom and Cllr Bill Roberts

Cllr John Thomson (Deputy Leader and Cabinet Member for Adult Care, Communities and Libraries)

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Alison Sullivan, Community Area Manager
Laurie Bell, Service Director Policy, Research and Communications
Adrian Hampton, Head of Local Highways and Streetscene
Gareth Rogers, Senior Transport Technician
Saxone Barton, Youth Development Coordinator

Town and Parish Councillors

Cricklade Town Council – David Tetlow, Shelley Parker
Wootton Bassett Town Council – Johnathan Bourne (Clerk), Jenny Stratton
Broad Town Parish Council – Simon Billis
Latton Parish Council – Phil Winfield
Lydiard Millicent Parish Council – Tom Pepperall
Lydiard Tregoz Parish Council – Peter Willis, Avril Roe
Lyneham and Bradenstoke Parish Council – John Webb

Partners

Wiltshire Police – Inspector Steve Cox, Sergeant Martin Alvis

Wiltshire Fire and Rescue Service – Mike Franklin

Community Area Young Peoples' Issues Group – Saxone Barton

Members of Public in Attendance: 15**Total in attendance: 42**

| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u> | <u>Action By</u> |
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| 1. | <p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and thanked them for attending, particularly given the recent bad weather. The Chairman also thanked the caretaker of Hook Village Hall, Mr Strange, for facilitating the use of the hall.</p> <p>The councillors and officers present introduced themselves, and the Chairman introduced the Deputy Leader of the Council, Councillor John Thomson.</p> | |
| 2. | <p><u>Apologies for absence</u></p> <p>Apologies for absence were received from Paul Heaphy (Wootton Bassett Town Council), Mike Bell (Purton Parish Council), Andrew Brand (Marston Meysey Parish Council) and Veronica Stubbings (Broad Town Parish Council).</p> | |
| 3. | <p><u>Minutes</u></p> <p>Decision The minutes of the meeting held on 6 October 2010 were agreed a correct record and signed by the Chairman.</p> | |
| 4. | <p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p> | |
| 5. | <p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the Chairman's Announcements detailed within the agenda, and made the following additional announcements:</p> <p>Community Planning In addition to the report in the agenda packs, the Chairman also announced that the Area Board had been approached by Community First regarding a pilot model for supporting the development of parish and town plans. The Community Area Manager was working in conjunction with Community First, and a full report would be brought to the Area Board for consideration at the meeting on 2 February 2011.</p> <p>Update on RAF Lyneham A briefing paper was circulated which provided an update on the future of RAF Lyneham. Wiltshire Council had made</p> | |

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| | <p>representations regarding the future use of the site, and it was hoped that the MOD would make an announcement before the end of the year.</p> <p>Wiltshire Police Authority The Wiltshire Police Authority had released details of a public consultation on proposed financial savings. The proposals and consultation could be viewed in detail on the Police Authority's website www.wiltshire-pa.gov.uk. The Wiltshire Police Authority was intending to be present at the Area Board meeting on 2 February 2011 to talk in more detail about the proposals.</p> | |
| 6. | <p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <ul style="list-style-type: none"> i. Wiltshire Police A written update was circulated. Inspector Steve Cox reported that the period since the last Area Board meeting had been relatively quiet, with no reported incidents of anti-social behaviour over the Halloween and bonfire night period. Inspector Cox also commented on the proposals by the Wiltshire Police Authority to save £15 million and confirmed that the loss of 150 police officers alluded to in the report would not include front-line police officers. He wished to reassure people that the police stations and front-line policing would not be affected. Finally, in response to concern raised, Inspector Cox did confirm that a few burglaries had taken place recently in the area, but the police had evidence that linked the burglaries to a believed offender. ii. Wiltshire Fire and Rescue Service The written report was noted. Mike Franklin of Wiltshire Fire and Rescue Service highlighted the level of preventative work that was being done, with 67 home fire safety checks being carried out recently in the Wootton Bassett and Cricklade Community Area. The home fire safety checks were offered for free and anybody interested could complete the referral cards or contact the Wiltshire Fire and Rescue Service. iii. NHS Wiltshire The written report was noted. iv. Parish and Town Councils Written reports were received and noted from Cricklade and Wootton Bassett Town Councils, and Purton Parish Council. | |

Councillor Jacqui Lay raised the following three points on behalf of Purton Parish Council:

1. It was good to see the Crosslanes transport scheme in the officer's report as a priority scheme.
2. An item had been seen in the parish news concerning community planning, and the need for parish councils to submit the relevant information to the Spatial Planning team.
3. The waste consultation appeared to have a low number of people responding to it, with only 2% of the population of Wiltshire having responded.

Following the latter of the above points, a discussion took place regarding the number of consultations that the Council undertook and the difficulty that some people have to understand and respond to them. The Chairman took a poll to determine whether people felt they had 'consultation fatigue' to which approximately 50% of those who voted felt they did, and 50% felt they didn't.

In response to the point raised about Community Planning, Councillor Colmer enquired how Community Plans corresponded with wider plans for Wiltshire, and how they were viewed and used by Planning Officers. Councillor Colmer asked for a written response to be provided.

v. Community Area Young Peoples' Issues Group (CAYPIG)

Saxone Barton, Youth Development Coordinator, announced that the CAYPIG had been considering proposals for the youth transport funding, and it was hoped that a final proposal would be brought to the meeting on 2 February 2011 for the Area Board's consideration.

vi. Chambers of Commerce

There was no update.

vii. Westlea Housing Association

There was no update.

viii. Community Groups

There were no updates.

ix. Outside Bodies

There were no updates.

**Alison
Sullivan**

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| 7. | <p><u>Task Group Updates</u></p> <p>i. Local Traffic and Highways Working Group The Chairman announced that an urgent item would be considered in relation to the funding of small local transport schemes.</p> <p>The Area Board had been awarded a delegated transport budget of £14,205, and the Chairman explained that this funding might be at risk if the Area Board's decision was delayed beyond this meeting.</p> <p>A report had been prepared by the Highways Officer and was circulated at the meeting, providing details of the local schemes that had been assessed. The Highways Officer had made recommendations to the Area Board based on the deliverability and priority of the proposed schemes.</p> <p><u>Decision</u> The Area Board agreed that the allocated transport funding should be used as follows:</p> <p style="padding-left: 40px;">a) To undertake amendments to existing kerb lines and drainage at Cross Lanes, Purton.</p> <p style="padding-left: 40px;">b) To undertake a feasibility study and preliminary design to develop a solution to provide an improved crossing facility in the region of Webbs Court, Lyneham.</p> <p>ii. Rural Buffer Zone Task Group Councillor Mollie Groom announced that the Group had not met since the last Area Board meeting so there were no updates to report. The Group would look to reconvene early in the New Year following the publication of the Localism Bill, which was due to be published on 8 December 2010.</p> | |
| 8. | <p><u>Community Safety Partnership</u></p> <p>Maggie Rae, Corporate Director of Public Health and Wellbeing, and Inspector Steve Cox of Wiltshire Police, both gave presentations on the Wiltshire Community Safety Partnership and the Anti-Social Behaviour Reduction Strategy.</p> <p>Following the presentations, Councillor Peter Colmer facilitated a series of workshops where participants were asked to identify what constituted anti-social behaviour, what could be done to improve it and what agencies were available to provide help.</p> | |

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| | <p>The first workshop identified the following types of anti-social behaviour as priorities:</p> <ul style="list-style-type: none"> • Vehicle nuisance • Noise • Criminal damage (to play areas/bus shelters) • Environmental damage (litter/fly-tipping) • Discrimination towards young people • Crack houses • Graffiti • Bonfires • Barking dogs • Nuisance • Graffiti <p>The second workshop looked at the issues in greater detail, particularly what could be done in local communities to address the issues, and what agencies could potentially offer assistance.</p> <p>The Chairman thanked Maggie Rae and Inspector Cox for their presentations and involvement in the sessions, and also Councillor Colmer for facilitating the workshops. The results of the workshops would be brought to the next Area Board meeting, together with a comprehensive action plan for addressing the main issues that were identified.</p> | Cllr Colmer |
| 9. | <p><u>Visiting Cabinet Representative</u></p> <p>The Chairman introduced Councillor John Thomson, Deputy Leader of the Council and Portfolio Holder for Adult Care, Communities and Libraries, and invited questions from the floor.</p> <p>A question arose regarding the Council's decision to withdraw funding for parish and town councils to provide local information points, without consultation. Councillor Allison Bucknell, as the portfolio holder for Customer Care, advised that notice of this was given to the relevant councils 12 months ago. The reason for the withdrawal of funding was to align services across the county, and also because the Council was currently reviewing the way it delivered face to face services to its customers.</p> <p>In response to a comment regarding care for older people, Councillor Thomson commented on the Council's investments to support older people in their own homes. Plans were also being considered to bring social care, health services and housing services together.</p> <p>Councillor Thomson also commented on the recent</p> | |

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| | <p>Comprehensive Spending Review announcement, and the pressures upon the Council to find savings over the next four years to cope with the 28% reduction in Government grant funding. The Council was currently pursuing many options to achieve the savings, including a management review, decreasing the amount of offices to four main hubs, and potentially delaying some of the planned investments. The Council was, however, in a good position to meet the challenged it faced.</p> | |
| 10. | <p><u>Funding</u></p> <p>a) Community Area Grant Scheme The Area Board considered five applications for funding from this scheme, as follows:</p> <p>i. <u>Cricklade Pre-School</u> The sum of £3,000 was requested to clad and insulate the wall of the pre-school.</p> <p><u>Decision</u> The Area Board awarded the sum of £3,000 to Cricklade Pre-School. <i>Reason: The application met the Community Area Grants Criteria 2011/12 and would support the vitality of village schools and pre-schools.</i></p> <p>ii. <u>Broad Town Parish Council</u> The sum of £387 was requested for the provision of football nets and posts.</p> <p><u>Decision</u> The Area Board awarded the sum of £387 to Broad Town Parish Council. <i>Reason: The application met the Community Area Grants Criteria 2011/12 and would provide enhanced recreation and sporting facilities.</i></p> <p>iii. <u>Thames Pre-School</u> The sum of £1,419 was requested to enhance the outdoor learning centre.</p> <p><u>Decision</u> The Area Board awarded the sum of £1,419 to Thames Pre-School. <i>Reason: The application met the Community Area Grants Criteria 2011/12 and would support the vitality of village schools.</i></p> | <p>Alison Sullivan</p> <p>Alison Sullivan</p> <p>Alison Sullivan</p> |

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| | <p>iv. <u>Lyneham Reshaping Group / Primary School</u> The sum of £1,000 was requested for the creation of a remembrance garden.</p> <p><u>Decision</u> The Area Board awarded the sum of £1,000 to Lyneham Reshaping Group/Primary School. <i>Reason: The application met the Community Area Grants Criteria 2011/12 and demonstrated links to the Community Plan.</i></p> <p>v. <u>Lyneham Primary School</u> The sum of £2,996 was requested for the refurbishment of two community rooms.</p> <p><u>Decision</u> The Area Board awarded the sum of £2,996 to Lyneham Primary School. <i>Reason: The application met the Community Area Grants Criteria 2011/12 and would provide public open recreational space.</i></p> <p>b) Performance Reward Grant Scheme The Area Board reconsidered one application for funding from this scheme, as follows:</p> <p>i. <u>Wiltshire is Saving Energy (WiSE): Energy Monitors in Libraries</u> This application had been considered by the Area Board at its previous meeting, when the Area Board took the decision to research the provision of free energy monitors before deciding whether to support this application.</p> <p>Since the previous meeting, confirmation had been received that the energy monitors could not be supplied free of charge from private companies in any large quantities, and a full report with further information was included within the agenda at pages 51 and 52.</p> <p><u>Decision</u> The Area Board supported the funding bid from Wiltshire is Saving Energy.</p> <p>c) Area Board Projects The Area Board considered two applications for funding under this scheme, as follows:</p> | <p>Alison Sullivan</p> <p>Alison Sullivan</p> <p>Alison Sullivan</p> |
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| | <p>i. <u>Fire Cadets</u> An updated version of the report was distributed, with the actual figure being requested at £709. This funding would enable the Cricklade unit of the Wiltshire Fire Cadets to continue operating for the remainder of the financial year, since the Fire Authority announced it would be ceasing its funding of the fire cadets.</p> <p><u>Decision</u> The Area Board awarded the sum of £709 to the Cricklade unit of the Wiltshire Fire Cadets, conditional upon the unit securing its own operational costs in subsequent years.</p> <p>ii. <u>Hire of Meeting Rooms</u> The Area Board considered a proposal to allocate £500 for the provision of meeting room hire for community meetings. Without a Wiltshire Council hub in the Community Area, accessing free meeting space was currently a barrier to holding local meetings in the local community.</p> <p>Some discussion took place regarding the possibility of negotiating free meeting space within the Community Area, and it was felt that this should be pursued before deciding whether to ring-fence the money in this way.</p> <p><u>Decision</u> The Area Board decided to defer this item to the next meeting, pending investigations into whether the provision of free meeting space could be negotiated.</p> | <p>Alison Sullivan</p> <p>Alison Sullivan</p> |
| 11. | <p><u>Community Issues</u></p> <p>Alison Sullivan, Wootton Bassett and Cricklade Community Area Manager, provided an update on issues raised via the Community Issues System, the majority of which had been transport and highways related issues.</p> <p>Alison reported that the next meeting of the Local Traffic and Highways Working Group, which would be considering some of the issues, was due to meet on Thursday 20 January 2011, from 7pm until 9pm at Cricklade Town Council.</p> | |

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| 12. | <p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting and requested that people completed the evaluation on their way out.</p> <p>The next meeting of the Wootton Bassett and Cricklade Area Board would take place on Wednesday 2 February 2011, 7.00 pm at Cricklade Town Hall.</p> | |
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Crime and Community Safety Briefing Paper Wootton Bassett & Cricklade Community Area Board – Feb 2011



1. Neighbourhood Policing

Sector Commander: Insp Chris Martin

NPT Sgt: Martin Alvis

Wootton Bassett Town Centre Team

Beat Manager – PC Nick Spargo

PCSO – Jim Wale

Wootton Bassett Lyneham & Rural villages Team

Beat Manager – PC Steve Porter

PCSO – Andy Singfield

Cricklade & Purton Team

Beat Manager – PC Lee Kuklinski

PCSO Nicola Allan

PCSO Richard O'Halloran

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mrs Carole Soden

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

As of 2nd January 2011 I replaced Insp Steve Cox as the Area's New Sector Commander. Insp Cox having moved to Chippenham. I am very pleased to have been given this opportunity and am looking forward to getting to know the area better and the people who live on it. I have been a Police Officer for 18 years working throughout the county. I will be looking to use that experience to build on the excellent work already being done by all my officers who work in the Wootton Bassett and Cricklade area.

Operation to tackle rural crime in particular metal thefts.

In December the Neighbourhood Policing teams, the Rural crime team and roads Policing, in conjunction with Wiltshire environmental enforcement Officers, the environment agency and Ministry of Defence Police carried out a two day operation targeting the offenders involved in metal thefts and rural crime.

As a result of this operation 32 production orders were issued to waste carriers that have resulted in 4 convictions for illegally carrying scrap metal.

20 scrap metal dealers were visited and inspections under the scrap metal act were carried out.

8 vehicles were seized for failing to have insurance for the purpose of carrying scrap.

4 arrests were made for offences ranging from theft of batteries and lead guttering to dangerous driving. The intelligence gained has proved very valuable and will be used in future planned operations.

This operation would not have been possible without the valuable assistance of Wiltshire Council for which we are most grateful.

Crime & Detections JAN 09 to DEC 09 & JAN 10 to DEC 10

| WOOTTON BASSETT SECTOR | | | | | | |
|---|---|----------------|--------------|-----------------|---|----------------|
| WOOTTON BASSETT | CRIME | | | | DETECTIONS | |
| | <i>JAN 2010 - DEC 2010 cf previous year</i> | | | | <i>JAN 2010 - DEC 2010 cf previous year</i> | |
| | <i>2009/10</i> | <i>2010/11</i> | <i>+ / -</i> | <i>% Change</i> | <i>2008/09</i> | <i>2009/10</i> |
| <i>Violence Against the Person</i> | <i>176</i> | <i>132</i> | <i>-44</i> | <i>-25.0%</i> | <i>47.7%</i> | <i>57.6%</i> |
| <i>Dwelling Burglary</i> | <i>47</i> | <i>59</i> | <i>12</i> | <i>25.5%</i> | <i>27.7%</i> | <i>18.6%</i> |
| <i>Criminal Damage</i> | <i>337</i> | <i>231</i> | <i>-106</i> | <i>-31.5%</i> | <i>18.4%</i> | <i>9.1%</i> |
| <i>Non Dwelling Burglary</i> | <i>93</i> | <i>162</i> | <i>69</i> | <i>74.2%</i> | <i>7.5%</i> | <i>4.9%</i> |
| <i>Theft from Motor Vehicle</i> | <i>64</i> | <i>50</i> | <i>-14</i> | <i>-21.9%</i> | <i>9.4%</i> | <i>0.0%</i> |
| <i>Theft of Motor Vehicle</i> | <i>13</i> | <i>26</i> | <i>13</i> | <i>100.0%</i> | <i>15.4%</i> | <i>15.4%</i> |
| <i>Total Crime</i> | <i>1093</i> | <i>1078</i> | <i>-15</i> | <i>-1.4%</i> | <i>23.5%</i> | <i>24.7%</i> |
| <i>County Division is compared with 15 most similar divisions in other Forces. Currently we are performing well e.g. ranked 1st (out of 15) for All Crime and 4th for Violent Crime</i> | | | | | | |

Anti-Social Behaviour – reported incidents

| 1st Jan - 31st March 2010 | 1st April - 30 June 2010 | 1st July - 30 Sept 2010 | 1st Oct - 31st Dec 2010 | MONTHLY AVE (09/10) |
|---------------------------|--------------------------|-------------------------|-------------------------|---------------------|
| 101 | 93 | 93 | 87 | 93.5 |

**Inspector Chris Martin (Jan 2011)
Area Commander**



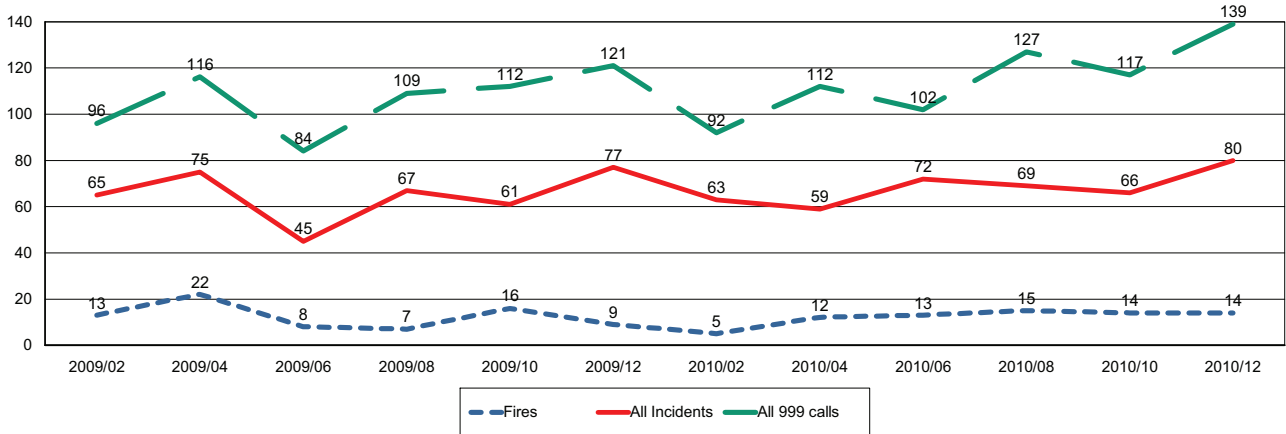
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

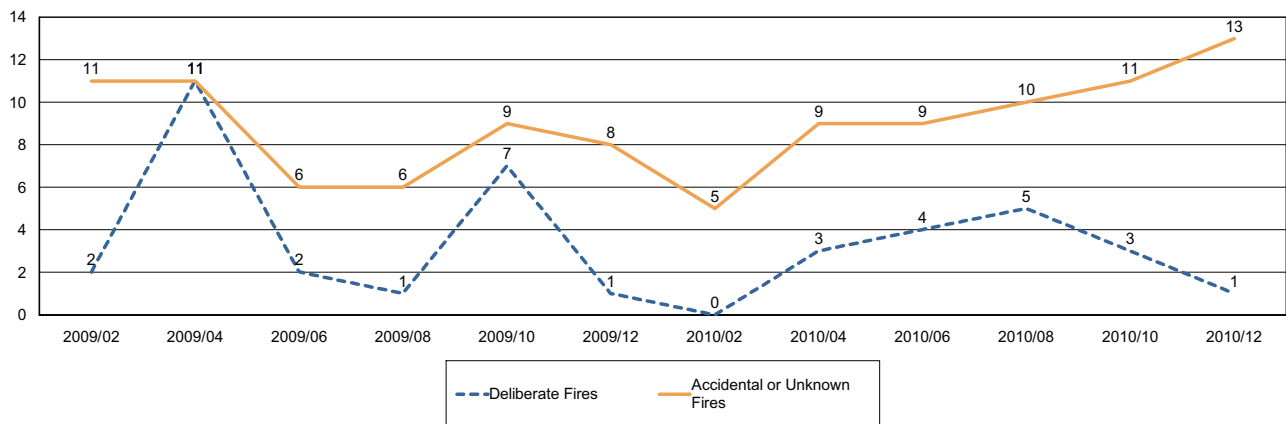
Report for Wootton Bassett & Cricklade Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including December 2010. It has been prepared by the Group Manager for the Board's area.

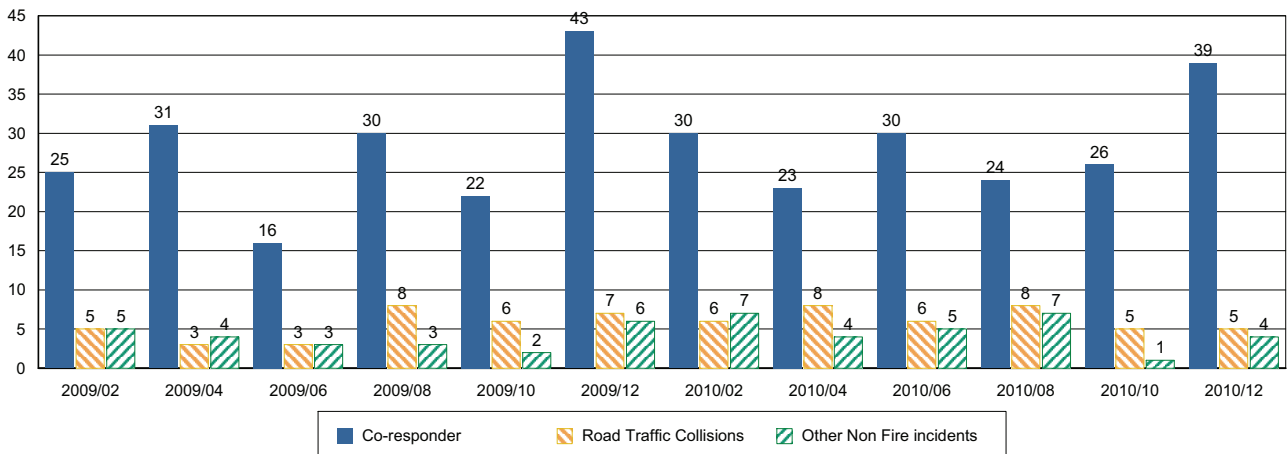
Incidents and Calls



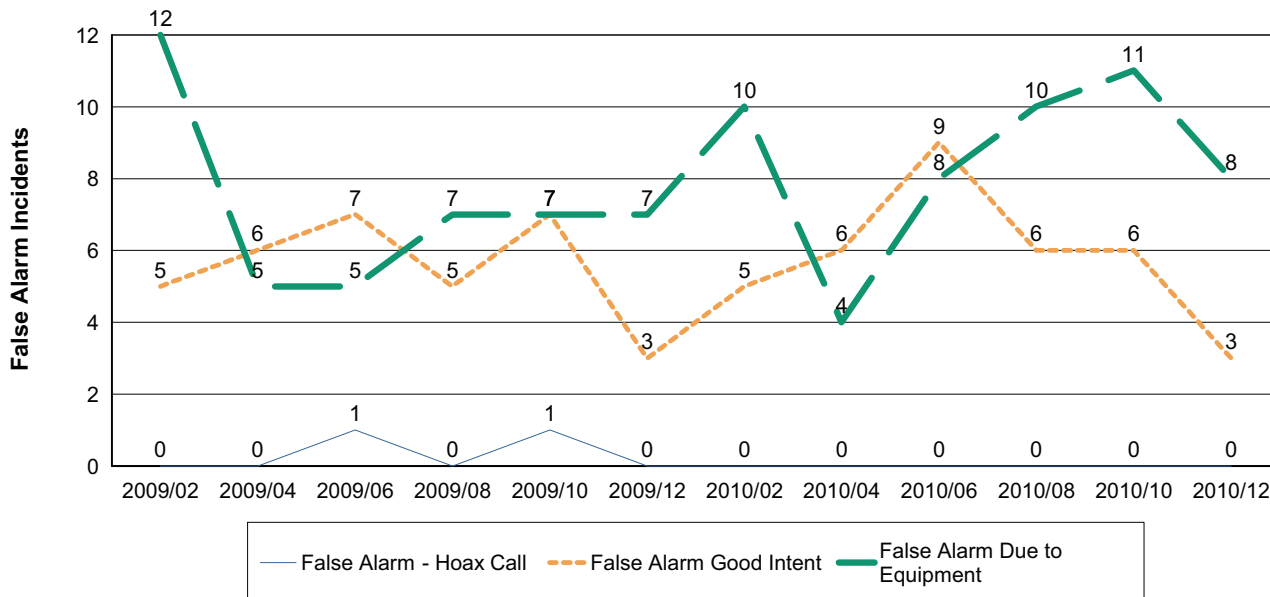
Fires by Cause



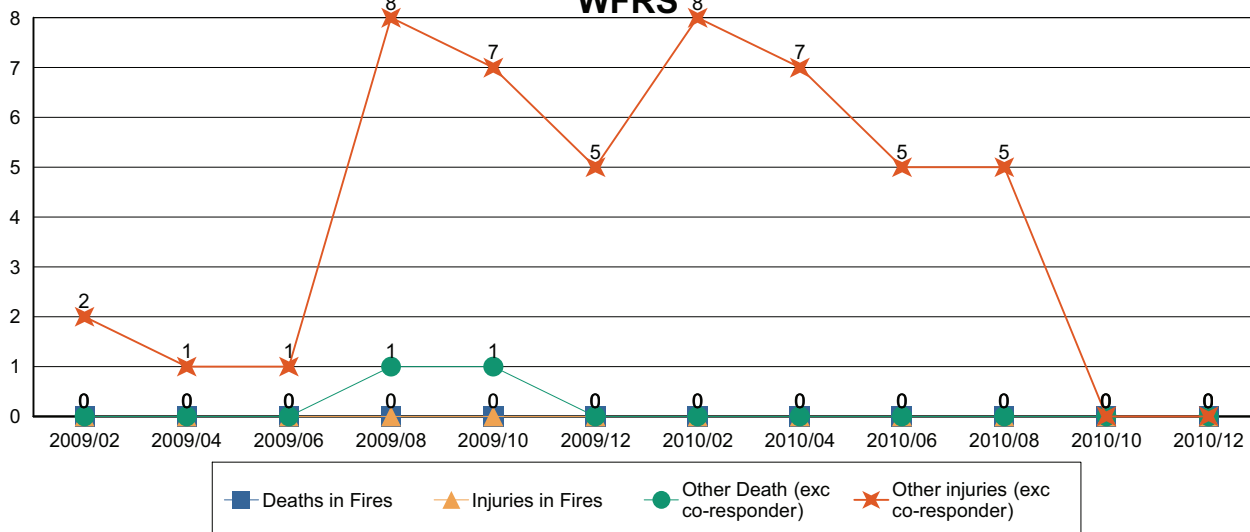
Non-Fire incidents attended by WFRS



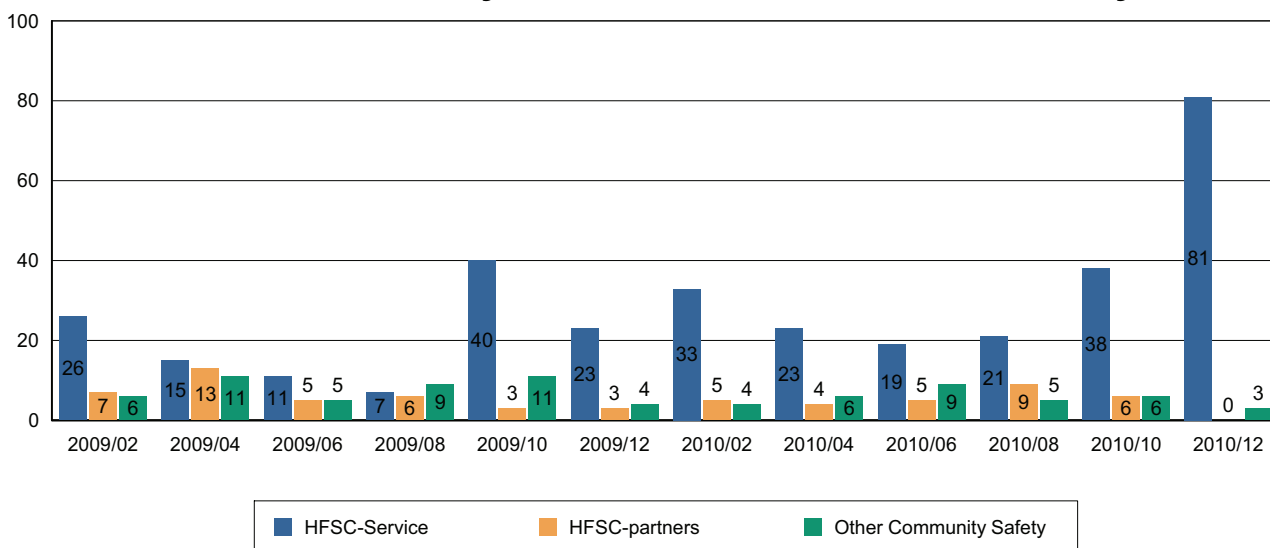
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Wiltshire Fire & Rescue Service – Thatch Information

Wiltshire Fire & Rescue Service has launched a new thatch information pack, in a bid to reduce the risk and consequences of fires in thatched properties.

Although fires in thatched roofs are fairly rare, the devastation caused can be immense and such incidents are also very resource intensive for the fire and rescue service.

Over recent weeks, the Service has been building up a database of thatched properties and it has now started to contact these homeowners to offer the new information pack. This covers everything from how to prevent a fire in a thatched roof, to what to do in the unlikely event of a fire starting. We will also be offering a Home Safety Check , a personal visit from a fire fighter(free of charge) to discuss fire safety in peoples thatched homes and business'

This new initiative is aimed at protecting our communities and heritage from what are some of the most difficult fires that Fire fighters in Wiltshire have to deal with

The Service is also working with a master thatcher, who has been running awareness sessions for firefighters to help them better understand how to remove thatch from a building affected by fire. A training DVD will also be produced to ensure all crews are fully informed.

If you have a thatched property, you should hear from Wiltshire Fire & Rescue Service over the coming weeks. However, if you would like to know more about the information pack, visit www.wiltshire.gov.uk or call 0800 389 7849.

NHS Update – December 2010

Preferred provider organisation confirmed for community-based health services in Wiltshire

Great Western Hospitals NHS Foundation Trust has been named as the preferred provider for community-based health services in Wiltshire from 1 April 2011, NHS Wiltshire announced today.

The announcement means that community-based NHS services for the whole of Wiltshire, plus maternity services for Bath & North East Somerset and parts of Somerset, will transfer to Great Western Hospitals NHS Foundation Trust. Services to patients will continue unchanged as this is a transfer of organisational responsibility and not a change to the way services are delivered or the places where they are provided. The transfer is subject to the completion of legal formalities between NHS Wiltshire and Great Western Hospitals NHS Foundation Trust and approval of the transfer by Monitor (the independent regulator of NHS Foundation Trusts Monitor). Because of the preparatory work undertaken by the two organisations, neither of these processes is thought to pose particular difficulties.

The announcement of the preferred provider organisation is a key milestone in the Transforming Community Services project in Wiltshire, which sees health services currently provided by Wiltshire Community Health Services, such as district nursing and maternity services, transfer to new employing organisations. The project started in July 2010, following the Government's publication of the revised Operating Framework for the NHS in England for 2010-11, which requires primary care trusts to transfer the provision of services to different organisations by 1 April 2011. This transfer does not change the range of services provided, nor the places where they are provided. The change is a transfer of responsibility from one organisation to another.

The formal transfer of the services to the new employer will take place at midnight on 31 March 2011. Clinical staff and some non-clinical support staff who work in the transferring services, such as nurses, midwives, physiotherapists and occupational therapists, will all transfer to the new organisation at the same time.

NHS Wiltshire Chief Executive Jeff James said:

“Our provider arm, Wiltshire Community Health Services, is a first-class organisation, that has shown over the last four years that it leads the way in developing services in the community. To take two examples, our maternity services and community nursing and therapy services have been nationally recognised as setting the example for others to follow.

“In responding to the Government policy to transfer services to other providers we have had three aims:

- To safeguard the quality of services to patients
- To safeguard the conditions for effective clinical practice
- To minimise disruption and lost opportunities for our staff”

“We have run Transforming Community Services in Wiltshire as a ‘managed transfer’ process enabling local organisations to bid to run the services from next year. Following a thorough and tough evaluation of the submissions we received from local NHS provider organisations, we have agreed that community-based services in Wiltshire, and Wiltshire Maternity Services which provides care for women in north and west Wiltshire, Bath & North East Somerset, and parts of Somerset, will transfer to Great Western Hospitals NHS Foundation Trust with effect from 1 April 2011.”

Full steam ahead for Westbury Primary Care Development

The planning application for a new Primary Care Development in Westbury has been approved by Wiltshire Council. The development, which will be located at Leigh Park, will include an extended modern GP surgery which combines the Eastleigh Surgery and the White Horse Surgery with a range of other health care services, all under one roof.

Bill Fanning, Chairman of the Westbury Patients Forum, said: “This is great news for people in Westbury and the surrounding area. The development is a modern, purpose-built centre with the space and health facilities to serve the town properly. Initially there were a few concerns about transport, and we have worked hard to resolve the details with Wiltshire Council and colleagues from voluntary services. We’re delighted that we can now proceed”.

Plans for its development have evolved through the work of a Steering Group with members drawn from the Westbury Group Practice, Patients’ Forum, League of Friends, the Town Council and NHS Wiltshire.

Dr Debbie Beale, a GP at Eastleigh Surgery, said: “This is an exciting time for Eastleigh Surgery, its patients and its staff. The approval endorses all the hard work and commitment from everyone involved in our project. The new development will give us the space to look after our patients in modern purpose-built rooms, ensuring that we can continue to deliver high-quality GP care with privacy and dignity, and being located alongside the other health facilities on the site will ensure patients receive care which is a smooth and seamless as possible”.

Jeff James, Chief Executive of NHS Wiltshire said: “This development is fantastic for the people of Westbury and also excellent news for the NHS in Wiltshire, as it sets a high standard for the ongoing development of the other Primary Care Centres elsewhere in the county – Devizes, Trowbridge and Salisbury”.

The Primary Care Development will accommodate all the services that are currently provided from Eastleigh and White Horse Surgery, and in addition to this there will be a number of new services available that Westbury people currently have to travel to other towns to access. The services available will be:

Staying healthy this winter

With a nip of frost in the air, the NHS is gearing up for its busiest season of the year. Common viruses such as flu and the ‘winter vomiting’ bug, norovirus, often take hold just as the cold weather starts to bite, causing extra challenges to our health services.

One of the biggest problems is keeping viruses from spreading, and the best contribution we can all make is – if we're suffering, stay at home and use the phone to ring your GP or NHS Direct.

Flu vaccinations

GP practices around the county have started running flu vaccination clinics. This year the vaccine contains protection against H1N1 (no longer considered a pandemic, but one of this season's predominant strains of flu) as well as other strains of the virus. One simple injection should provide complete protection, and we're urging anyone who hasn't already been vaccinated to contact their GP.

Military families trained to improve health and wellbeing

The family members of service personnel based at Tidworth, Larkhill and Bulford have been involved in a successful pilot scheme to become Health Trainers. The scheme is commissioned and funded by NHS Wiltshire and managed by Community First.

Health Trainers provide information, motivation and practical support to individual adults on a one-to-one basis to make changes to lifestyles, to improve health and well being and to minimise health risks, as well as supporting behaviour change – which includes support to stop smoking, promotes physical activity and signposts to specialist support such as drugs and alcohol services. Health Trainers also support healthy eating linked to weight loss. All the initiatives have impacts on people's emotional health and well being.

Maggie Rae, Corporate Director of Public Health and Well Being, said:

“The positive impact which this programme will have on the families of our servicemen and women in terms of health and well being is extremely encouraging. By providing families in Tidworth with the knowledge, skills and support needed to lead healthier lifestyles, Health Trainers can encourage other members of the community to improve their health, as well as help to reduce health problems. These Trainers are now part of the Public Health community and are able to deliver really serious support to people and their colleagues”.

Mental Health Services

NHS Wiltshire and Avon and Wiltshire Mental Health Partnership (AWP) have been working on re-designing mental health services in Wiltshire since spring 2010. With wide engagement from service users and clinicians, the work builds on a programme within AWP of reviewing and modernising their services and has received a positive response from the Health Overview and Scrutiny Committee. The new service model is 'ageless' and establishes pathways for any adult over 18 years. Part of the Trust's plans include a shift in resources from inpatient beds to community services, with fewer inpatient beds clustered onto fewer sites to improve the safety and clinical quality of services. There will be 24/7 access to services with a focus on re-enablement and supporting people to live their lives, faster access to assessment services and the most appropriate AWP service and direct access to specialist services. This will result in the closure of twenty inpatient beds at Green Lane Hospital, Devizes. AWP's Clinical

director Dr Julie Hankin said the money saved by the bed closures would be re-invested in the service. "We're spending public money on keeping beds open which aren't being used and we feel this is a fantastic chance to use that money more effectively," she said. "The money is being invested in other parts of the service, so although it's about efficiencies, it's not about ripping money out of the service." The redesign is expected to save £3.3million which will be reinvested in the new services.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on **Wednesday 19 January at 10am - 2011 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on www.wiltshire.nhs.uk or upon request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk).

For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs

NHS Update – January 2011

Government announces new vision for public health

The Government's new vision for public health, 'Healthy Lives, Healthy People' was announced by Secretary of State, Andrew Lansley, this afternoon.

'Healthy Lives, Healthy People' also sets out how funding from the overall NHS budget will be ring-fenced for spending on public health in a recognition that prevention is better than cure.

Local government in Wiltshire will take charge of public health from a national budget which could be in the region of £4 billion. Wiltshire Council will continue to work with Corporate Director of Public Health and Wellbeing, Maggie Rae, to provide professional advice and leadership around key challenges like reducing harm from tobacco and alcohol, improving sexual health and ensuring the local population is protected from the impact of major incidents and epidemics such as pandemic flu.

The Department of Health is seeking your views on these changes. Have your say by responding to the public consultation:

http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/@ps/documents/digitalasset/dh_122347.pdf

Investors in Carers scheme launched

They provide care for ill, frail or disabled family members worth £511 million a year in the UK, and yet carers often pay a price in terms of jobs, friendships and even health. Carers are twice as likely as others to become ill.

Now a new awards scheme will reward GP practices and others who give special attention to the needs of these unsung heroes and heroines. Aimed at GP practices who do a really good job of taking care of those who care, it awards bronze, silver and gold accreditation as a reward for some of the best practice that exists across the county, as well as acting as a spur to others to do better.

New mums happy with their care

The maternity service provided by Wiltshire Community Health Services has been rated highly by mums in an independent survey commissioned by the Care Quality Commission.

The survey looked at women's experiences of care provided by hospital and community staff, from early pregnancy to four weeks after the birth. Wiltshire Community Health Services provides maternity services at Princess Anne Wing at Bath Royal United Hospital, at the birthing units at Chippenham Hospital and Trowbridge Hospital and at the birthing centres in Frome and Paulton.

The national survey involved responses from over 25,000 women. In Wiltshire, 238 women responded, all of whom had had a live birth between 1st and 28th February 2010 and were aged 16 years or older. Women who had a home birth were also eligible.

Managing flu-like symptoms

The advice issued by Maggie Rae covers how best to protect yourself and your family against cold and flu viruses, how to treat symptoms as they emerge, and how to make best of use of the wide range of NHS services available if you need them, in order to ensure services like 999 and A&E are kept free for emergencies only.

“If you come into contact with droplets, either in the air, on hands, or hard surfaces, you can catch the viruses. Sneeze into tissues and wash hands afterwards. Remember: ‘catch it, bin in, kill it’. This advice works for all coughs, cold and flu-like illnesses.

“If you are over 65 years of age, a pregnant woman or under 65 years of age with a chronic medical condition you have not yet had your seasonal flu jab we would encourage you to contact your surgery to make an appointment.

“If you do get symptoms such as cough, fever, aching limbs and weakness, you can manage this at home by drinking plenty of fluids, taking over-the-counter medications containing paracetamol and resting.”

Please be mindful to think of other routes to medical treatment rather than calling 999. The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis
- Call NHS Direct for advice on 0845 46 47 or go to www.nhsdirect.nhs.uk. They can give a wide range of advice and information about many conditions
- Use the minor injuries units at Chippenham and Trowbridge for cuts, breaks, burns and other injuries – but not for colds, flu or vomiting
- Make an appointment with your own GP. Your doctor may be happy to give you medical advice over the telephone if you are unable to make an appointment.
- An out-of-hours service is also available if your GP surgery is closed – the Wiltshire-wide service 0300 111 5717
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance.
- NHS Choices is a website where you can find up-to-date and expert advice on a range of illnesses and complaints, as well as find your nearest NHS services. Visit www.nhs.uk
- NHS Direct provides a confidential telephone service, 24 hours a day, to give professional advice and guidance on health issues, call: 0845 46 47.

The next Board meeting of NHS Wiltshire will be held on **Wednesday 19 January at 10am - 2011 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs

Update for Wootton Bassett & Cricklade Area Board

| | |
|-----------------------------|-------------------------------|
| Name of Parish/Town Council | Cricklade Town Council |
| Date of Area Board Meeting | 2 nd February 2011 |

Headlines/Key successes

- **Champion of Champions** – Cricklade has been selected as a finalist in this prestigious category of the RHS Britain in Bloom competition. Not only will the town be representing Wiltshire but the whole of the South West too.
- **Town Centre Car Park** – As a result of a wide consultation exercise where leaflets were delivered to all households in the town, local people have opted in favour of the Town Council taking a Public Works Loan to develop a much needed Town Centre Car Park.
- **Flooding** – Wiltshire Council's drainage team has been working at a number of sites in Cricklade in the last few weeks to help clear ditches and alleviate flooding problems. A team of local Flood Wardens are also being drawn together and will soon receive training from Wiltshire Council.
- **Enhancements to High St North** – Long planned works to improve the High Street will begin at the end of February. Local people wanted a 20 mph speed limit throughout the town centre. This request, supported by the Town Council, has been agreed by Wiltshire Council and along with a small number of traffic calming enhancements should help to reduce the speed of vehicles travelling through Cricklade.

PROJECTS

- **Long Close** - Negotiations are progressing well in the transfer of land from a well known developer to Cricklade Town Council which, with the right planning, will be turned into an area of public open space for residents and visitors to enjoy.
- **Eastern Roundabout** – Working through our Wiltshire Councillor, the Town Council are close to adopting the roundabout at the eastern entrance to Cricklade from the A419. The Town Council and Cricklade Bloomers are looking at suitable designs to enhance it as an attractive and appropriate gateway to the town.
- **Memorial Benches at Saxons Rest** – Benches in the town's Community Garden are to be used as dedicated memorials to local people.
- **Tree of Remembrance** – A Tree of Remembrance project has recently been announced. It will be located next to the Millennium Wood at Fairview Fields.
- **Dog Warden Surgery** – Building on the success of a pilot project, Wiltshire Council's Dog Warden will shortly be holding monthly surgeries at the Town Council offices.

Forthcoming events/Diary dates

A full list of events in Cricklade can be found at our Events Diary at www.cricklade-tc.gov.uk

-
- 26th March Cricklade in Bloom Launch and Annual Worm Charming Competition
 - 27th March Community Tree Planting, Fairview Fields

Signed: Shelley Parker – Town Clerk Date: 20th January 2011

Update for Wootton Bassett & Cricklade Area Board

ITEM 6iv

| | |
|-----------------------------------|-------------------------------------|
| Update from | Wootton Bassett Town Council |
| Date of Area Board Meeting | Wednesday 2 February 2011 |

Headlines

- Positive feedback on Christmas Lights Evening held Friday 3rd December 2010

- New Record, 162 Christmas Trees Recycled through the Council scheme

- Upgrade of Bus Shelters, coordination with Pedestrian Crossing in Bath Road

Projects

- Working with Bill Parks & Matt Perrot to assist with gritting priority tertiary routes

- Planting of new trees in the High Street to restore number to 60 originally planted.

- Maintenance works to Footpaths – various sites now confirmed

Future Events/Dates for the diary

- Mayors Charity Fundraiser – Oriental Aroma Monday 7th March 2011

- Closure of the TIP in the foyer of the Library

- Tree Planting to commemorate the fallen – St Bartholomew's Friday 18th February 2011

Signed: Johnathan Bourne, Town Clerk, Wootton Bassett

Date: 24th January 2011

Update for Wootton Bassett & Cricklade Area Board

ITEM 6iv

| | |
|-----------------------------------|------------------------------|
| Update from | Purton Parish Council |
| Date of Area Board Meeting | Wednesday 2 February 2011 |

Headlines

- Purton Parish Council would like to thank the Area Board for allocating funds towards the Cross Lanes Junction improvement project. It is hoped that even though the improvements will be minor ones they will help to improve the safety of this dangerous junction. An update on how the project will now progress would be appreciated.

-
- Just before Christmas an outline planning application was received for 800 dwellings at Ridgeway Farm which is in Purton Parish, this has generated a lot of work and a response will be made in time to meet the deadline of the 10th February. Applications such as this are very testing in terms of the huge amount of paper work to go through and the need to respond with sound representation. A development of this size, if it goes ahead will have far reaching consequences for our parish and neighbouring towns and parishes. The growth of Purton will be significant making it a very largest parish, bigger than some of the market towns.

Projects

- Purton Institute Clock face restoration project is progressing well.

-
- A hedge planting project in Purton Cemetery is now completed the aim of the project is to improve the entrance to the cemetery.

Future Events/Dates for the diary

-

Signed:

Date:



A Proposal to Wootton Bassett and Cricklade Area Board for funding to help support development and piloting of an innovative parish planning project for the community area

Introduction

Community First welcomes the development that parish based community led plans (parish plans) have been proposed as the preferred way forward for community planning in Wootton Bassett and Cricklade community area.

Community First presents here the background to our involvement in parish planning in Wiltshire, outlines some of the current challenges in supporting production of new parish plans and proposes a new model to pilot in Wootton Bassett and Cricklade community area that would test and develop new ways of supporting parish plans whilst making efficient use of limited resources and, if successful, leave a legacy model for other areas of Wiltshire to replicate.

Background

Community First is an independent charity based in Devizes working across a range of projects in Wiltshire & Swindon to ensure that local communities are sustainable and continue to thrive. Our funding comes from a wide range of sources including national and local government, grant making trusts and foundations, private sponsorship and local fundraising.

Community First is part of the national Rural Community Action Network (RCAN) coordinated by our national organisation ACRE (Action with Communities in Rural England).

Our current range of projects include community transport, village halls advice service, financial inclusion, young carers support, youth club development, Plain Action, Local Councils Advice, rural enterprise support, community development, LINK schemes, Good Neighbour programme etc.

RCAN network members have a long history of providing support to rural communities in particular, and this work has been funded from central government as part of rural policy delivery through a range of national agreements following publication of the Rural White Paper in 2000. Parish based community led plans were a cornerstone of the programme, and along with other RCAN network members Community First was involved at the outset in the promotion, development and support of parish plans.

Community First, in common with other members of the RCAN network is currently delivering support for parish based community led planning as part of a 3 year service level agreement with DEFRA that finishes at the end of March 2011.

ACRE is actively negotiating with DEFRA for a follow on agreement to assist with the coalition's governments objectives under the Big Society agenda. Indications are that parish based community led planning is viewed as a key tool for underpinning development of this new agenda.

News about the outcome of these discussions is promising but we still are awaiting further details about new contract and these should be known in early March 2011.

Community First remains a strong advocate for parish based community led plans as we recognise that they are the cornerstone of community activity and engagement.

Parish plans mobilise community volunteers to work in partnership with their parish council to identify community concerns and formulate an action plan that will be the basis of a parish work programme over 5-10 years. Many of the projects identified will be implemented by the community themselves, whilst other projects with the support of the parish council will require involvement of external agencies to move them forward. This model fits well with the ideas behind the 'Big Society' as well as the Area Board arrangements for allocating resources now in place in Wiltshire.

Current support available for parish planning

Support for production of parish plans is undertaken as part of our Community Development work. Currently this support is delivered to individual towns and parishes by the Community Development Manager who has undertaken this role since 2001.

Support is available for all stages from first discussion of the idea at a parish council meeting through to final publication of the plan and beyond- a process that is likely to take at least 18 months to 2 years as it is entirely community led and dependent on a small group of volunteers.

Our parish plan support service provides:

- promotion
- information
- support and facilitation at public meetings
- budget and project planning guidance
- training sessions
- mentoring and ongoing support of steering groups.
- resources and handouts
- national Community Led Planning Toolkit
- advice about consultation and questionnaires
- review and comment of draft questionnaires and plans
- guidance about best practice in action planning and bridging with local partners
- strategic work with local partners
- impact surveys of parish plans

Community First also operates the Parish Plan Grant Scheme that provides grants of up to £500 to assist with the costs of producing a parish plan. This scheme is using up funds recycled from previous funding programmes and is likely to be depleted by end 2011/12 if parish planning continues at current levels.

Through this support we have helped 34 parishes complete their parish plan project and are currently assisting most of the 28 parishes that have a parish plan in preparation. This represents coverage of approximately 23% across the sub-region although distribution is patchy due to local circumstances.

In this final year of the current funding agreement we have continued to respond to requests from communities to support the initiation of new parish plans but we have not undertaken any promotional work until we know the situation with future funding.

Although we have taken steps to ensure that staff resources will continue to be available to support current parish plan commitments, capacity to support many new parish plans at this time is limited until we know that follow on funding has been secured.

However the current uncertainties also provides an opportunity to use remaining resources in a creative way for the short term benefit of parish planning in Wootton Bassett and Cricklade Community Area and hopefully long term for other community areas in Wiltshire. This opportunity is the subject of this proposal.

Current parish planning activity in Wootton Bassett and Cricklade community area

There are 13 towns and parishes of the community area and from our knowledge parish and town plan activity is:

Lydiard Millicent currently updating a parish plan from 2005

| | |
|------------|---|
| Cricklade | starting a town plan, steering group formed |
| Broad Town | nearing completion of parish plan |
| Purton | newly interested in undertaking a parish plan |

The Proposal

Community First invites Wootton Bassett and Cricklade Area Board to commit funding of £15,200 which would be given as direct grant funding to Parish and Town Councils to enable them to undertake parish and town plans. This would be matched with £13,325 of funding available at Community First as we would make available some of the remaining resources under the RCAN DEFRA funded work as well as re-allocating some of the Parish Plan Grant Scheme funds specifically to the project.

Jointly this funding would enable the undertaking of an innovative project to develop new models of supporting parish planning.

Proposed funding for the project:

Area Board funds (2011-12) £15,200
(To be given by the Area Board as grants directly to town and parish councils to undertake parish planning –see Appendix 1)

| | |
|-------------------------|----------------|
| Community First funds | |
| Parish plan grant funds | £8000 |
| Defra funding | £5325 |
| Total | £28,525 |

The Wootton Bassett and Cricklade Parish and Town Planning Project:

Parish Plan support work is normally delivered on a 'parish by parish' basis with only ad hoc contact between active parish plan groups and very little sharing of resources or pooling of expertise. This is intensive in support time and leads to pockets of experience in parish planning that stops at parish boundaries.

This project would aim to co-ordinate parish planning activity across the community area whilst also respecting the diversity of the 12 towns and parishes within it so that their different support needs can be accommodated.

The project would be promoted to the communities across the community area to invite their involvement. The project would take an action research approach which would work to develop the means for all towns and parishes to be involved in a way that benefits them, but that also engages them to share resources, support each other and build skills and confidence in parish planning. Once the parish and towns are completed a legacy of skills, experience and tested methods would remain which can be drawn on for the future- both within the Wootton Bassett and Cricklade community area and in other community areas in Wiltshire.

The project would be undertaken by promoting the benefits of undertaking parish and town plans across the community area as a more or less concurrent exercise, so that there will be new possibilities created for joint support and training, pooling of expertise and sharing of resources and learning.

Key features to develop in the project will be:

- ‘clustering’ – groups of parishes working together, or larger communities helping smaller ones
- linkage between groups utilising ‘digital tools’ where appropriate
- joint working
- drawing on the knowledge of those that have already been involved/ are involved in parish planning (if they are willing to do so)
- cascade training to new groups of volunteers
- sharing of expertise, templates, resources, volunteers with specialist skills
- incentives for volunteers/communities to be involved in cascading learning or sharing of skills
- opportunities for regular networking, training, support surgeries
- tiered grants based on population size
- Community First providing specialist training, ‘surgeries’, and facilitation/co-ordination, grant making.

Timescales

| Timescales | Funding available | Activity supported |
|-------------------------------|---|--|
| Jan –March 2011 | Defra funding available for Community First officer time | Support time and early event costs to promote and start work (up to 21 days) |
| April 2011- March 2012 | Area Board funding Community First PP grant funds | Grants to towns and parishes, as per Appendix 1 Use to fund support time (cluster support, training, mentoring, specialist guidance) £6000= up to 24 days |
| April 2012 – approx June 2012 | CF grant funds used for staff support OR possibly DEFRA follow on funding | Finishing off project- £2000= up to 8 days |

The outcome from this project would be a new model of supporting parish plans which would be piloted within Wootton Bassett and Cricklade community area, and if found to be successful, could then form the basis of a model of support as a legacy that other community areas could replicate.

As the approach taken will be to develop and test new ways of working it is not possible to provide more detail of project development at this stage, but Community First would be very pleased to discuss the new ideas contained in this proposal.

Marion Rayner
Community Development Manager
mrayner@communityfirst.org.uk

Tel: 01380 732801

18 January 2011

Appendix 1

Grants to towns and parishes could be based on population:

| Population (figures to be updated) | Grant funding allocation |
|------------------------------------|--------------------------|
| 0-250 | £200 |
| 251-500 | £500 |
| 501- 1000 | £1000 |
| 1001-2500 | £1500 |
| 2500- 5000 | £2000 |
| 5000 -10000 | £3000 |
| 10000 + | £4000 |

Grant scheme for towns and parishes (provisional, for further discussion and confirmation)

| Town/parish | Population (2001) | Proposed grant | Grant to provide skill sharing with others |
|-------------------|-------------------|----------------|--|
| Wootton Bassett | 11043 | 4000 | |
| Marston Maisey | 172 | 200 | |
| Latton | 429 | 500 | |
| Cricklade | 4132 | 2000 | |
| Lydiard Millicent | 1598 | 1500 | 300 |
| Lydiard Tregoze | 460 | 500 | |
| Tockenham | 220 | 200 | |
| Lyneham | 5319 | 3000 | |
| Clyffe Pypard | 283 | 500 | |
| Broad Town | 594 | * | 300 |
| Purton | 3934 | 2000 | |
| Braydon | 49 | 200 | |

Total 15,200

* Broad Town has already secured grants funds from previous funding programme.



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

| | | | |
|----------------------|---|--------|--|
| Name of organisation | | | |
| Contact name | | | |
| Contact address | | | |
| Contact number | | e-mail | |
| Organisation type | Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify | | |

2 – Your project

| | |
|---|--|
| In which community area does your project take place? (Please give name – see section 3 of the grants pack) | Wootton Bassett & Cricklade |
| Does your town/parish council know about your project? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| What is your project? Important: This section is limited to 300 characters only (inclusive of spaces). | The project is to create a parish/town plan for the parish of xxx. The Parish Council has minuted at the meeting of xx.xx.xx the intention to create a parish plan which will be led by a steering group of volunteers from the community. |
| Where will your project take place? | xx parish |
| When will your project take place? | between April 2011 and October 2012 |
| How many people will benefit from your project? | all residents of xx parish numbered |
| How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no. | Feeds directly into community plan and provides evidence of community needs and priorities for residents of xxxx |

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.
 A parish/town plan for xxx will provide evidence of priorities and needs of community that will inform the work and priorities of the area board.

How did you discover there was a need for your project and how will your project benefit your local community?
Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)
 The Area Board has encouraged the creation of parish and town plans in the community area as a means of identifying community priorities. The process of preparing a plan will be community led by a representative steering group of volunteers. They will engage widely with local residents, community groups, businesses and other stakeholders and undertake a consultation exercise to find out what is valued and needed in the future. Information from the consultation will inform the action planning that will be developed with the involvement of agencies and service providers to ensure that the actions identified are deliverable. The parish/town plan provides evidence to inform future decisions affecting the community, helps manage change, involves local people in identifying community led solutions to local concerns and improves community spirit by helping identify valued features of community life to be preserved. The plan should assist the work programme of the Parish/Town Councils by providing evidence of community aspirations that can be used for future influencing and to assist with spending priorities for the precept.

Any other information about your project.
 Although the Parish Town Council will be the applicant and recipient for grant funds, the work of preparing a plan will be undertaken by a temporary steering group of volunteers from the community. The PC will put in place arrangements for the steering group to be able to draw down grant funds to offset spending on parish planning. The PC will maintain close links with the steering group by providing a Parish/Town Councillor to be part of the steering group and also will ensure that regular reports of progress are made to the Parish Council. The PC will also put aside £xxx towards the parish plan and offer some administrative support/room space for meetings/ or xxxx if appropriate.

3 - Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

| | | | | |
|---|-------------|----------------------|---------------|----------------------|
| Over 50 years | Male | <input type="text"/> | Female | <input type="text"/> |
| 25 – 50 years | Male | <input type="text"/> | Female | <input type="text"/> |
| Under 25 years | Male | <input type="text"/> | Female | <input type="text"/> |
| Disabled People | Male | <input type="text"/> | Female | <input type="text"/> |
| Black and Minority Ethnic people | Male | <input type="text"/> | Female | <input type="text"/> |

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 The project to prepare a parish plan will spread over more than one financial year and it is possible that additional funds might be needed from the precept in the second year of the project.

If you were not awarded the full amount requested, what would be the impact on your project?

Funding for parish/town plans would be very difficult to secure from any other source. Any shortfall would impact on the ability of the steering group to engage widely with the community and undertake effective consultation. Ultimately this could impact on the effectiveness of the completed parish or town plan.

How will you know whether your project has made a difference in the community?

When the parish/town plan is completed, is adopted by the PC/TC and presented to the Area Board for inclusion with the Community Plan.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

none

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information

| Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc. | | Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C) | |
|---|---|--|-----|
| | £ | | P/C |
| | £ | Own fundraising/reserves | £ |
| | £ | | £ |
| | £ | Parish/town council | £ |
| | £ | | £ |
| | £ | Trusts/foundations | £ |
| | £ | | £ |
| | £ | In kind | £ |
| | £ | | £ |
| | £ | Other | £ |
| | £ | | £ |
| | £ | | £ |
| | £ | | £ |
| | £ | | £ |
| | £ | | £ |
| | £ | | £ |
| | £ | | £ |
| Total Project Expenditure | £ | Total Project Income | £ |

| | |
|---|---|
| Total project income B | £ |
| Total project expenditure A | £ |
| Project shortfall A – B | £ |
| Award sought from Wiltshire Council Area Board | £ |
| Bank Details | |
| Please give the name of the organisations' bank account e.g. Barclays | |
| Please give the title name of the organisations' bank account e.g. current | |

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Wide community consultation will be undertaken to find out the needs of all sections of the community and their views about services and facilities. Targeted methods will be used to find out the needs of minority sections of the community.

b) How does your project work to promote inclusion, participation and good community relations?

The project to prepare a parish plan is a community led project by a steering group that is representative of the wider of community and that will be using a range of participation methods to ensure that an inclusive process is undertaken to prepare the plan.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

| | |
|----------------------------------|--------------|
| Name: | Date: |
| Position in organisation: | |

Please return your completed application to the appropriate Area Board Locality Team

Update on the Community Safety workshop

Report for Wotton Bassett and Cricklade Area Board 2nd February 2010

Proposal to be made to the Area Board:-

1. Invite each parish/town council (in conjunction with other appropriate groups) to report back on aspects of ASB identified as priorities in the workshop (Litter -Graffiti- Dog control-Vehicle damage- General nuisance/ vandalism) together with a suggested action plan which might benefit from having the wider support of the Area Board.

Resources

Officers from the Community Safety Partnership have offered support and the services of Community Area Manager could also support this initiative.

Background information

At the Area Board on 1st December we held a workshop on Community Safety.

Key local concerns that were identified included the themes :

-Litter -Graffiti- Dog control-Vehicle damage- General nuisance/ vandalism

Suggestions were made by the groups to resolve some of the behaviours and included:

- Education, getting children involved in planting flowers, peer pressure, strategic placement of bins, communicating how much the litter costs in removal, pushing being green and looking after the planet, ensuring bins are emptied, reinforcing good behaviour, make an example of some people – fines or get them to clean up the mess, asking neighbours to talk to each other about barking dogs, consultations with the dog warden, a litter hunt from the school, neighbourhood watch and community speed watch, noting that tagging graffiti was the problem, not street art, get offenders to clean up their work instead of facing a charge.
- A theme came out of the discussions that many of the problems could be resolved at a local level and may not involve the police or any of the other agencies.

The agencies and groups that could be involved in problem solving included:

-Youth groups-Schools-Police and Community officers -Dog wardens-Community Groups -Parish councils.

Councillor Peter Colmer

| | |
|------------------------|---|
| Report to | Wootton Bassett and Cricklade Area Board |
| Date of Meeting | 2nd February 2011 |
| Title of Report | Community Area Grants |

Purpose of Report

A) To ask Councillors to consider applications seeking 2010/11 Community Area Grant Funding

1 Grant application – Fiddler’s allotment seeking £168 funding to develop the natural environment, by creating a dedicated wildflower area and bat boxes.

2 Grant application – Cricklade Jenner Hall seeking £864 to upgrade fire protection and alarm system.

3 Grant application – Cricklade Heritage Trail Project seeking £5,000 to design and install 18 historic interpretation boards

4 Grant application – Wootton Bassett Museum and Heritage group seeking £916 to purchase IT equipment.

5 Grant application – Cricklade Branch Royal British Legion seeking £960 to produce a carpet flower bed.

B) In addition, this report is to ask Councillors to agree to a change of use of community Grant underspend of £1,040 for Lyneham Youth Club.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons as to why this should justify an exception to the criteria.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Wootton Bassett and Cricklade Area Board has been allocated a 2010/2011 budget of £62,298 for community grants and includes the sum of £10,336 for community planning
- 1.6. Following allocation at the 5 previous Area Boards, the sum of £36,521 remains.
- 1.7. Where the demand for funding exceeds the funds available applications meeting the area board priorities will be given priority.
- 1.8. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.9. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

| | |
|--|--|
| Background documents used in the preparation of this Report | <ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• Wootton Bassett and Cricklade Community Area Plan |
|--|--|

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made. Should a project such as community planning require more time to complete, a request to Cabinet could be made to make an exception for the budget/award to be carried forward for longer.
- 2.2. There will be 6 rounds of funding during 2010/11. There have been four rounds - and the fifth is contained in this report. The remaining round will take place on;

- 23rd March 2011

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Wootton Bassett and Cricklade Area Board.
- 4.2. If grants are awarded in line with officer recommendations Wootton Bassett and Cricklade Area Board will have a balance of £28,613 for future allocation .

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

| Ref | Applicant | Project proposal | Funding requested |
|-----|--------------------|---|-------------------|
| 8 | Fiddlers allotment | Seeking funding to develop the natural environment, by creating a dedicated wildflower area and bat boxes | £168 |

8.1.1. The Grant meets the criteria for a community area grant 2010/11

8.1.2. The grant demonstrates a link to the Community Plan, enhancing the environment, sustainability, recycling, composting social and leisure activities.

8.1.3. The grant meets locally agreed/area board priorities by promoting social integration across the generations as children learn to garden, compost and care for nature with parents and grandparents. Recycling and composting and promoting exercise.

8.1.4. The group is a not for profit organisation.

8.1.5. The grant is to develop the natural environment by creating a designated wildflower area and place 2 bat boxes in the trees to encourage wild life to the allotments .

8.1.6. The grant will provide a natural wildlife area with sustainable planting, encourage wildlife into the area

8.1.7 Should the grant not be awarded funding would need to be sought elsewhere,.

8.1.8 The applicant was awarded £995 to develop the allotments in the previous financial year

| Ref | Applicant | Project Proposal | Funding Requested |
|-----|-----------------------|--|-------------------|
| 9 | Cricklade Jenner Hall | To upgrade fire protection and the alarm system. | £864 |

9.1.1 The Grant meets the criteria for a community area grant. 2010/11

9.1.2 The grant demonstrates a link to the Community Plan, supporting vulnerable people in the community.,

9.1.3 The grant meets locally agreed/area board priorities with community groups such as Guides, Yoga, ReAct and Club 10 Youth group promoting sport and healthy living activities.

9..1.4 The group is a not for profit group.

9.1.5 The grant is to upgrade the fire protection and alarm system for all users in the Hall by installing an additional smoke detector in one of the rooms, heat detector in the kitchen break glass points at fire exits and sounding boards to alert users, new fire doors and fireboard to a cupboard.

9.1.6 The project will assist in preserving a Grade 2 listed building, promoting social integration across the generations

9.1.7 Should the grant not be awarded, funding put aside for major repairs and renovations would need to be utilized and more fund raising initiated.

9.1.8 The applicant was awarded £4,497 to replace the drainage system in the previous financial year

| Ref | Applicant | Project proposal | Funding requested |
|-----|----------------------------------|---|-------------------|
| 10 | Cricklade Heritage Trail project | To design and install 18 historic interpretation boards | £5,000 |

10.1.1. The Grant meets the criteria for a community area grant. 2010/11

10.1.2. The grant demonstrates a link to the Community Plan, promoting tourism, protection of sites of historic interest, community involvement promoting civic pride and promoting health

10.1.3. The grant meets locally agreed/area board priorities, promoting economic growth.

10.1.4. The group is a not for profit organisation.

10.1.5. The grant is to design and install 18 historic interpretation boards to form a 3 mile Heritage trail and a walk for anyone with limited mobility.

10.1.6 The grant will assist the economic growth and tourism in the Market Town of Cricklade, promote health and civic pride.

10.1.7 Should the grant not be awarded the project, alternative funding would need to be sought

| Ref | Applicant | Project Proposal | Funding Requested |
|-----|---|---------------------------|-------------------|
| 11 | Wootton Bassett Museum and Heritage group | To purchase IT equipment. | £916 |

11.1.1 The Grant meets the criteria for a community area grant. 2010/11

11.1.2 The grant demonstrates a link to the Community Plan, promoting health, education and leisure.

11.1.3 The grant meets locally agreed/area board priorities with particular reference to working with young people and older people.

11.1.4 The group is a not for profit organisation

11.1.5 The grant is to purchase computer, scanner, copying and display equipment for use in the Museum and in the community, to copy and store photos of the town for historical interest.

11.1.6 The project will benefit all with an interest in historical context of the area

11.1.7 Should the grant not be awarded funds would need to be found elsewhere

| Ref | Applicant | Project proposal | Funding requested |
|-----|--|---------------------------------|-------------------|
| 12 | Cricklade Branch Royal British Legion | To produce a carpet flower bed. | £960 |

12.1.1 The Grant meets the criteria for a community area grant. 2010/11

12.1.2. The grant demonstrates a link to the Community Plan, supporting the community and promoting Tourism in the Market Town.

12.1.3. The grant meets locally agreed priorities, supporting vulnerable people and general health of ex service personnel

12.1.4. The group is a not for profit organisation.

12.1.5. The grant is to provide the design and carpet flower bed to attract attention to the 90th anniversary of the Royal British Legion

12.1.6. The project will raise the profile of the Royal British Legion, assist to raise funds for the local branch and encourage local membership.

12.1.7 Should the grant not be awarded the project could not take place.

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

| Ref | Applicant | Project proposal | Funding requested |
|-----|-----------|------------------|-------------------|
|-----|-----------|------------------|-------------------|

| | | | |
|----|--------------------|---|-------------------------|
| 14 | Lyneham Youth Club | To agree to a change of use of community Grant underspend of £1,040 for Lyneham Youth Club. | n/a – already allocated |
|----|--------------------|---|-------------------------|

14.1.1 The Grant met the criteria for a community area grant. 2010/11

14.1.2 The grant demonstrated a link to the Community Plan, working with local young people to provide a programme of activities, however the funds were not fully utilised due to slightly less take up on places for some of the activities

14.1.3. The grant met locally agreed priorities, providing young people with educational activities.

14.1.4 The group is a not for profit organisation.

14.1.5 The grant was to provide a programme of activities and the underspend is to be utilised in the same manner in the next financial year ; - visiting the natural history museum; learning to use the London Underground,; visiting the theatre; a graffiti art workshop and a DJ skills taster session.

14.1.6 The project will provide £1,040 part funding towards the total cost of £3027.00 for the above activities and will provide educational and social skills development for a group of young people aged 8 – 16 years from Lyneham and Bradenstoke Parish.

14.1.7 Should Members decide not to allow the underspend to be used in this manner, the £1,040 will be returned to the Area Board Community Grant fund and other funds would need to be obtained to fund the summer programme.

14.1.8 Should Members decide not to allow the underspend, the funds returned are likely to be returned to the Wiltshire Council to assist with the current financial constraints.

| | |
|--------------------|---|
| Appendices: | <p>Appendix 1 Grant applications –</p> <p>1 Grant application – Fiddler’s allotment seeking £168 funding to develop the natural environment, by creating a dedicated wildflower area and bat boxes.</p> <p>2 Grant application – Cricklade Jenner Hall seeking £864 to upgrade fire protection and alarm system.</p> <p>3 Grant application – Cricklade Heritage Trail Project seeking £5,000 to design and install 18 historic interpretation boards</p> <p>4 Grant application – Wootton Bassett Museum and Heritage group seeking £916 to purchase IT equipment.</p> <p>5 Grant application – Cricklade Branch Royal British Legion seeking £960 to produce a carpet flower bed.</p> |
|--------------------|---|

| | |
|--|---|
| | Letter FAO All Wiltshire Councillors Wootton Bassett and Cricklade Area Board from Royal Air Force Lyneham on behalf of Lyneham Youth Club |
|--|---|

No unpublished documents have been relied upon in the preparation of this report.

| | |
|----------------------|---|
| Report Author | Alison Sullivan, Community Area Manager Tel: 07917 721371 E-mail alison.sullivan@wiltshire.gov.uk |
|----------------------|---|

Youth Transport Funding Scheme - Young Peoples Transport Idea Report

Group three: (Fund minibuses to towns for special events and fund more minibuses from villages to towns)

And

Group two: (Level 3 Bikability scheme)

The costing are as followed:

Mileage costs:

Wooten Bassett to Purton = 4 miles

Purton to Cricklade = 5 miles

9 miles x 2 to cover the mileage of any extra mileage for example the vehicle would need to be picked up from WB then pick up young people and possible return back to WB. This is counted as one journey for each night it would be 18 miles. I have worked on the bases of 70p per mile as I have been working on a community bus that another youth service has used in the past. This would be 18x 70= 12.60 a night at maximum for fuel cost which is £25.20 a week. Throughout the year that would be **£1,159.20**.

Working on the basis that the young people would like to use the service up to twice a week.

Extending youth services (a community bus driver): twice a week 46 weeks of a year at the cost of £12.50 a hour for two hours a night =£50 a week x 46 weeks= **£2,300**

Bikability instructor would cost £25 per hour per young person the training takes up to 3 hrs to complete and the instructor can only take out one young person per time so total cost per young person would be **£75**. Working on the budget left we could bid for 22 young people to take part in the bike ability scheme which would be **£1,650**

Overall Total bid £5,109.2

This is a report on the journey in which the young people's transport ideas took. Through the use of Caypigs (community area young people issues group) and youth centres the young people came up with some transport ideas. These ideas were then made into a survey this would enable the area board and the youth service to see what young people felt would improve their community area transport wise. Here is a copy of the survey that was issued:

Young People's Transport Ideas – Area Board Funding

The Area Board has funding to improve transport for Young People in your Community Area. The amount available is £5,179.00. Below are the ideas so far. Could you please number the best 3 suggestions from 1 to 3, with 1 being your first choice, 2 your second choice and 3 your third choice.

- To fund transport between the youth centres in Cricklade and Purton to link the centres and maximise their usage so that young people in both communities could use both youth centres.
- Fund fuel for the existing mini-buses to run in the evenings to move young people around the community area.
- Use the existing mini-buses to operate 'get home safely' schemes for young people in the evenings – possibly look for sponsorship from local businesses, for example, Dominos.
- Help fund the level three bike ability scheme that is currently not funded by schools. (Provide bikes for young people to travel in the area).
- Fund mini-buses to towns for special events.
- Fund the community bus to run between Purton and Cricklade or subsidize late night taxis.
- Use transport that is available already to run out of Cricklade, Wootton Bassett and Purton to use facilities elsewhere.
- Fund mini-buses to move young people from villages to towns in the evenings.
- Buy bicycles, lights and helmets to encourage independent travel.

Any Other Ideas?

This survey was then used for the young people to show their top three transport ideas. Thank you to Brandon forest we were able to work with young people from Purton, Cricklade and villages and towns surrounding by completing 20 forms during a parents evening. Another 7 were then completed during youth centre hours.

After the Caypig meeting on the 28th October 2010 it was clear we needed more evidence, Wootton Bassett youth centre then completed 32 surveys. But after looking at the surveys we noticed they had very different opinions. To create more equal and fair results we decided to only use 27 surveys from Wootton Bassett this then created an equal response from the areas with 27 completed from Purton and Cricklade and 27 from Wootton Bassett. The results were collected and calculated and the results are as followed through the report.

Table showing results from Purton and Cricklade

Please see below we have created a chart to show the results. We have done this separately as Purton and Cricklade are separate area to Wootton Bassett and as you can see through the results have a difference in opinions.

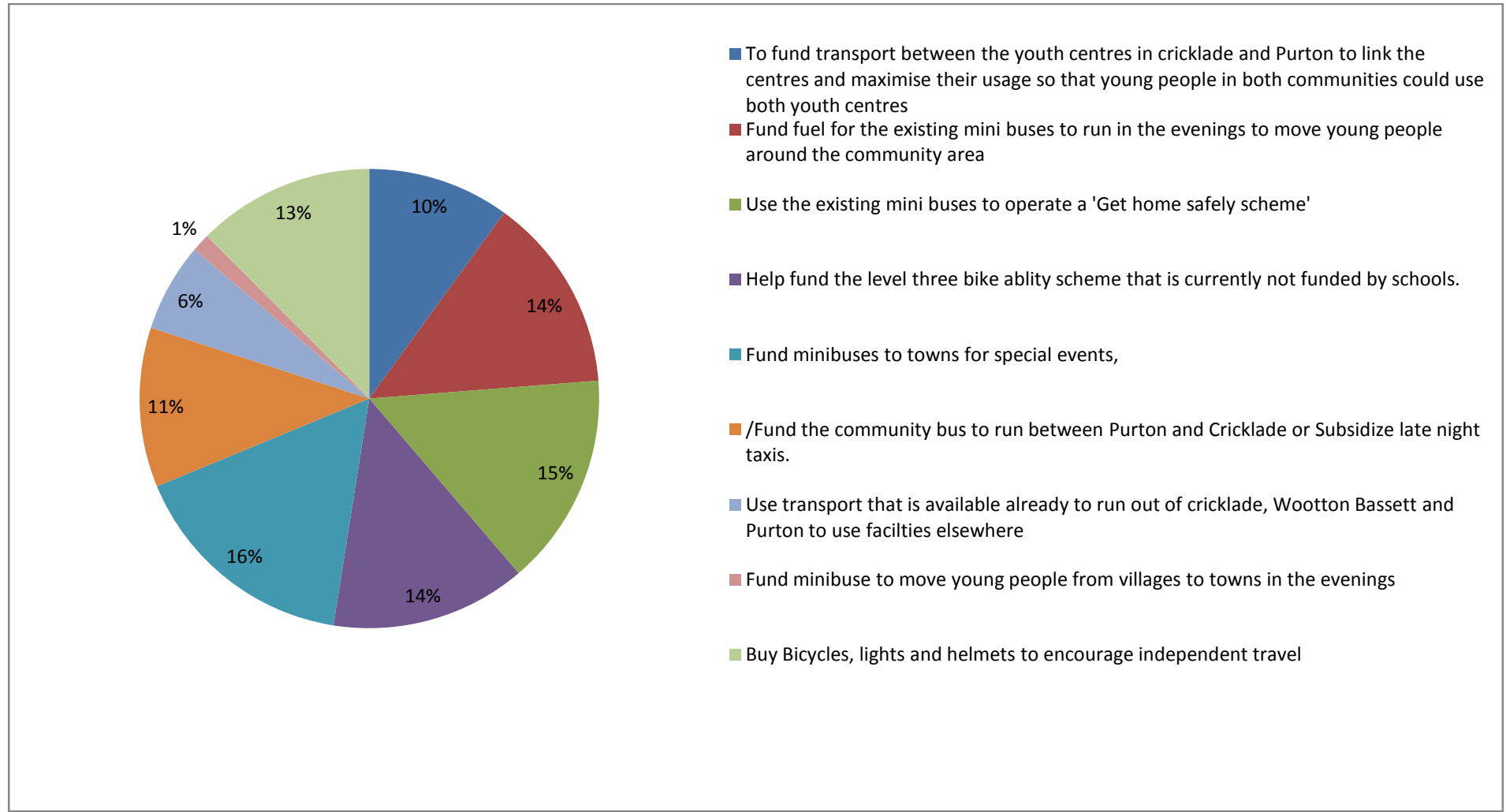
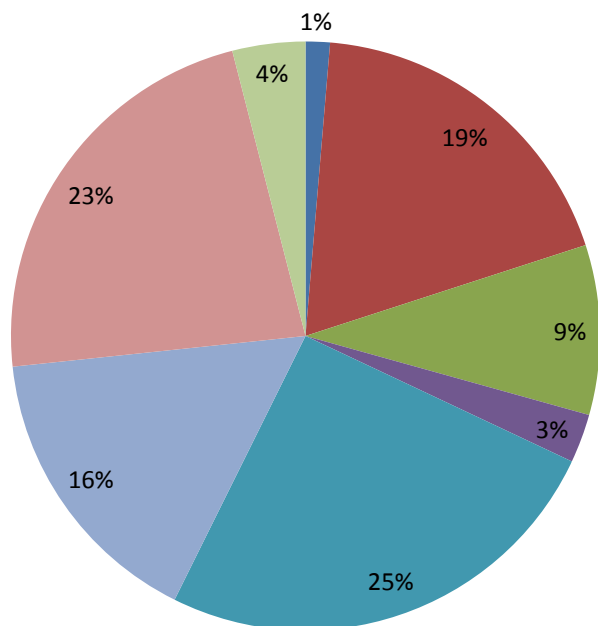


Table showing the results from Wootton Bassett



- To fund transport between the youth centres in cricklade and Purton to link the centres and maximise their usage so that young people in both communities could use both youth centres
- Fund fuel for the existing mini buses to run in the evenings to move young people around the community area
- Use the existing mini buses to operate a 'Get home safely scheme'
- Help fund the level three bike ability scheme that is currently not funded by schools.
- Fund minibuses to towns for special events,
- /Fund the community bus to run between Purton and Cricklade or Subsidize late night taxis.
- Use transport that is available already to run out of cricklade, Wootton Bassett and Purton to use facilities elsewhere
- Fund minibus to move young people from villages to towns in the evenings
- Buy Bicycles, lights and helmets to encourage independent travel

Summary of results:

As you can see Wootton Bassett and Purton and Cricklade had a difference in opinions. After the Caypig meeting on the 28th October 2010 it was decided that we needed to have more results. We then collected an extra 27 forms from Wootton Bassett, the results represented before you are of that 27 from Purton and Cricklade and 27 from Wootton Bassett. It was also suggested at the Caypig to Group the transport Ideas to create a stronger bid. After looking at the results we decided we should look at Purton and Cricklade separate to Wootton Bassett grouped ideas before moving onto them being combined this was just to see where the differences lied. The group are as followed:

Group one:

(Transport between Purton and Cricklade youth centres, fuel for existing minibuses to move young people around the community area and community bus between Purton and Cricklade or subsidise late taxis)

Group two:

(Level 3 Bikabilty scheme, buy bicycles and helmets)

Group three:

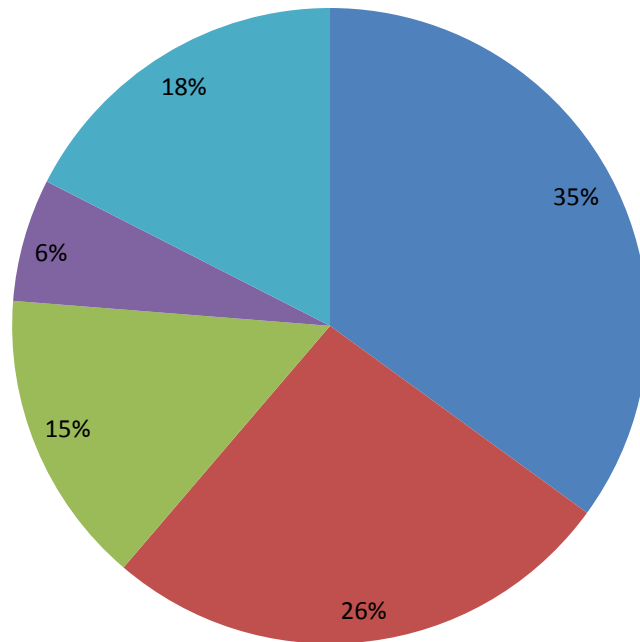
(Fund minibuses to towns for special events and fund more minibuses from villages to towns)

Other Options :

Get Home Safely Scheme- When looking for providers for this the service is mostly for over 18's and as we are looking to benefit a range of young people this may not be a option.

Use transport already available to use facilities elsewhere So far this has had a low percentage, and young people seem keen to get some transport available to them.

Purton and Cricklade Grouped results



■ To fund transport between the youth centres in cricklade and Purton to link the centres /Fund fuel for the existing mini buses to run in the evenings to move young people around the community area/Fund the community bus to run between Purton and Cricklade

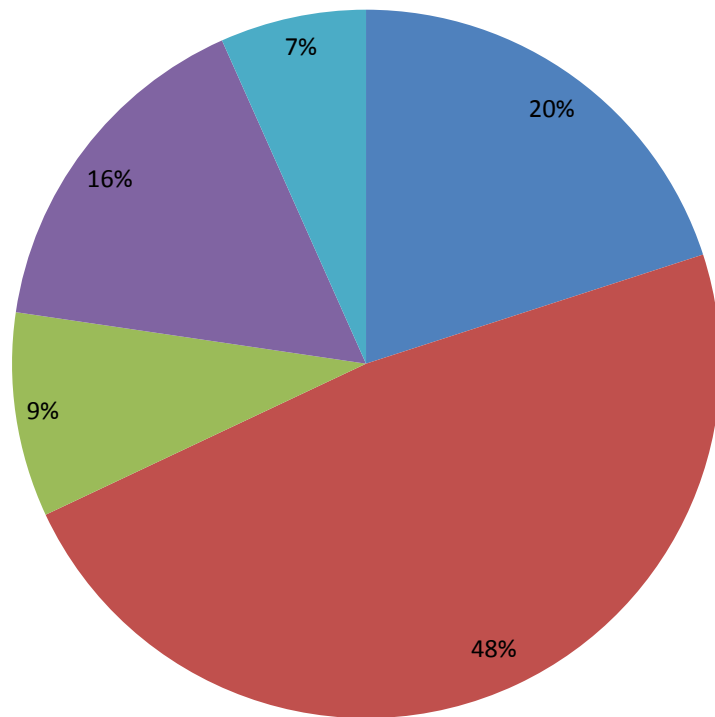
■ Fund minibuses to towns for special events,Fund minibus to move young people from villages to towns in the evenings

■ Use the existing mini buses to operate a 'Get home safely scheme'

■ Use transport that is available already to run out of cricklade, Wootton Bassett and Purton to use facilities elsewhere

■ Help fund the level three bike ability scheme that is currently not funded by schools.Buy Bicycles, lights and helmets to encourage independent travel

Wootton Bassett Grouped results



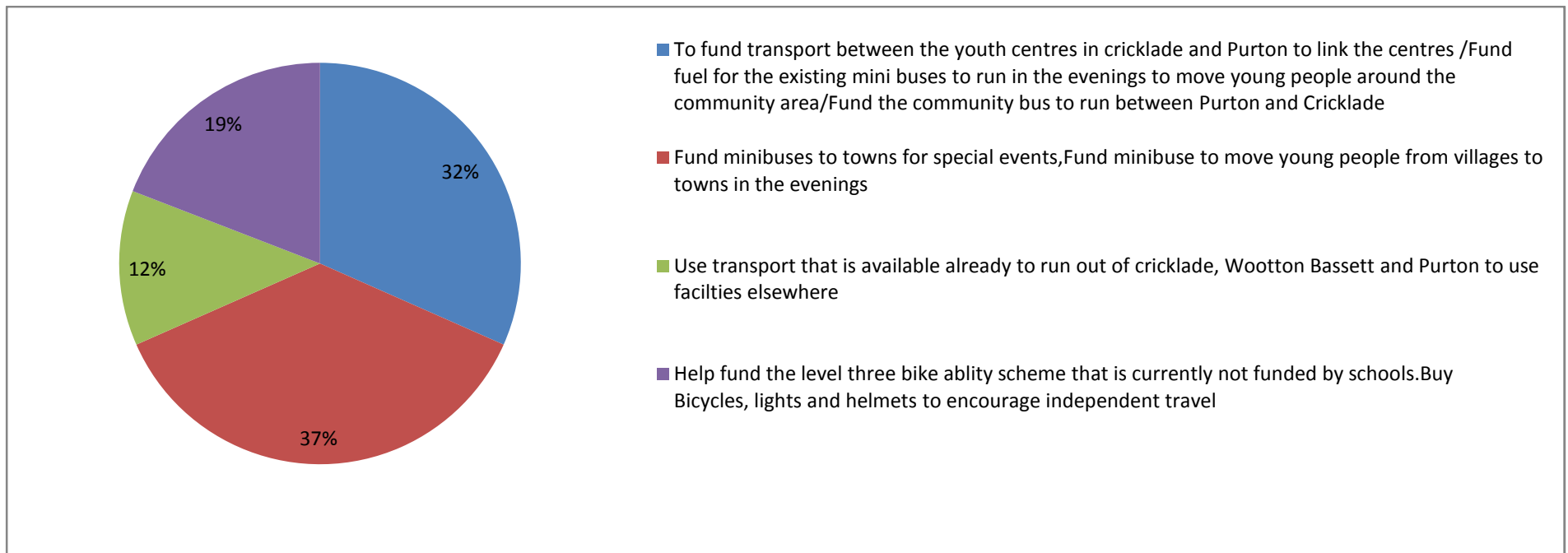
- To fund transport between the youth centres in cricklade and Purton to link the centres /Fund fuel for the existing mini buses to run in the evenings to move young people around the community area/Fund the community bus to run between Purton and Cricklade
- Fund minibuses to towns for special events,Fund minibus to move young people from villages to towns in the evenings
- Use the existing mini buses to operate a 'Get home safely scheme'
- Use transport that is available already to run out of cricklade, Wootton Bassett and Purton to use facilities elsewhere
- Help fund the level three bike ability scheme that is currently not funded by schools.Buy Bicycles, lights and helmets to encourage independent travel

Summary: At the LYPIG meeting on the 9th December 2010 we looked at these results in reflection to making a decision on the final bid and it was mentioned that although Wootton Bassett did not have a high interest in the bikability scheme that maybe that was because there is more access to travel in Wootton Bassett and less safe places to cycle.

After research it was also noticed that the 'Get home Safely scheme' which has been set up elsewhere is only accessible to over 18 and as this bid was for young people that would be cutting out a large age group which these funds could help. So the 'Get home safely scheme' was taken out of consideration.

After looking at the results grouped separately we decided that we should combine them to create a stronger bid.

The following graph was used at the LYPIG meeting to represent the results from the young people; this was to help make the final decision on the bid.



The final decision was to bid for two of the groups these being:

Group three: (Fund minibuses to towns for special events and fund more minibuses from villages to towns)

And

Group two: (Level 3 Bikability scheme)

The costing are as followed:

Mileage costs:

Wooten Bassett to Purton = 4 miles

Purton to Cricklade = 5 miles

9 miles x 2 to cover the mileage of any extra mileage for example the vehicle would need to be picked up from WB then pick up young people and possible return back to WB. This is counted as one journey for each night it would be 18 miles. I have worked on the bases of 70p per mile as I have been working on a community bus that another youth service has used in the past. This would be 18x 70= 12.60 a night at maximum for fuel cost which is £25.20 a week. Throughout the year that would be **£1,159.20**.

Working on the basis that the young people would like to use the service up to twice a week.

Extending youth services (a community bus driver): twice a week 46 weeks of a year at the cost of £12.50 a hour for two hours a night
=£50 a week x 46 weeks= **£2,300**

Bikability instructor would cost £25 per hour per young person the training takes up to 3 hrs to complete and the instructor can only take out one young person per time so total cost per young person would be **£75**. Working on the budget left we could bid for 22 young people to take part in the bike ability scheme which would be **£1,650**

Overall Total bid £5,109.2

WOOTTON BASSETT & CRICKLADE AREA BOARD FORWARD PLAN

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and relevant time scales.

| Date | Location | Area Board Agenda Items | Cabinet Member Attending |
|---------------|------------------------|---|--|
| 23 March 2011 | Lyneham Primary School | <p>Community Items</p> <ul style="list-style-type: none"> - Good Neighbour Scheme – Presentation by Community First - Localism: What does it mean to you? - Results of the Community Flooding Consultation – display stand <p>Corporate Items:</p> <ul style="list-style-type: none"> - Workplace Transformation Programme <p>Community Area Grants will be considered</p> | Portfolio Holder (tbc) |
| 25 May 2011 | Cricklade Town Hall | <p>No provisional items</p> <p>Community Area Grants will be considered</p> | Cllr John Brady (Economic Development, Planning and Housing) |

Officer Contacts

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